



# Embroiderers' Guild of South Australia Museum

## OBJECT DONATION FORM

After accessioning, store this form with the duplicate receipt, any source material & the Object Record Sheet in the object file.

### PLEASE PRINT

Name of Donor:

Phone:

Address of Donor:

Email of Donor:

Date:

- Donor is a Member of The Embroiderers' Guild of SA Inc.
- Donor is the legal owner of the object donated
- Donor acknowledges that the donation as such will result in the above named Museum becoming the owner at law of the said object(s) with all the rights and powers to do with the said object(s) as it sees fit. This may, at some time in the future, include deaccessioning. Every effort will be made to advise the Donor accordingly.

#### Description of Object (s):

Please provide a description of the object. Any information on the object's provenance, design and making, materials used, or ownership, will be useful.

Disposal Instructions if the object is not accepted into the Museum collection:

Donor Signature:

Date:

Signature and Name of the Receiver:

Signed:

Name:

Receipt No: (Top copy to Donor; 2<sup>nd</sup> copy to be attached to this form)

Date:

#### Museum Team Use Only

Object Name:

Registration No:

Significance Assessment of the Object:

"The Embroiderers' Guild of South Australia Inc. Special Purpose Fund is a tax deductible fund listed on the register of Cultural Organisations under Subdivision 30-B of the Income Tax Assessment Act 1997."



# Embroiderers' Guild of South Australia Museum

## OBJECT DONATION FORM

### Items of Donation to the Embroiderers' Guild of South Australia Museum

The Embroiderers' Guild of South Australia Museum acknowledges your interest and thanks you for offering your object(s) for consideration for addition to the collection.

The Museum assures you that your object(s) will be stored and treated with care and in the appropriate manner if accepted for inclusion in the collection.

At times the Museum is not able to use the object(s) offered as it/they may not fit the Museum's collection policy or criteria or, storage space being a major consideration, a similar object may already be in the collection. You will be informed if this is the case.

### 3. Collection Policy

*The Embroiderers' Guild of South Australia Museum collects and keeps examples of embroidery made by hand and representing as widely as possible the types and styles of embroidery of all periods and from all parts of the world. In addition, the Museum collects needlework accessories, tools, patterns, books, and any other items that may be considered relevant.*

*The collecting areas are examples that reflect the techniques, styles or use of embroidery; embroideries that represent historical and cultural traditions; examples of contemporary embroidery and resource material that contributes to the study and understanding of the collection*

*For this collection, the term 'embroidery' refers also to decorative stitchery such as beading and patchwork and to all needle-made and embroidered laces. 'Made by hand' refers also to items freely embroidered using a sewing machine rather than those automatically produced.*

### 3.1 Collection Criteria

*The object must be relevant to the purpose of the Museum and suitable for use for exhibition and/or research. The following points are considered before a decision is made as to whether or not it can be accepted:*

*Firstly, it must be one of the following:*

- *embroidery*
- *needle-made or embroidered lace*
- *needlework accessory (e.g. pattern, material, tool) that will contribute to the study and understanding of the collection).*

*Only in exceptional circumstances will anything other than the above be kept. An example would be that the object is a significant part of a set or group in which the other objects are acceptable.*

*It should then meet several of the following criteria:*

- *It is a good example of its kind*
- *The collection does not have any other example, or it has some characteristic that differs from those already held. [This may relate to the type of embroidery, the country of origin, the period, or the style of design. e.g. embroideries may be of the same technique but not from the same country or period.]*
- *It has some special quality as a study piece.*
- *It can be related to developments in the art, practice, or traditions of embroidery.*
- *It has clearly established provenance.*
- *It is of historical importance. This may refer to either the history of embroidery, social history, or the history of South Australia.*
- *It is in good condition or can be appropriately conserved.*
- *It is suitable for exhibition and can be displayed using our facilities.*
- *It can be safely and appropriately stored.*

*from COLLECTION MANAGEMENT POLICY*

**Please read and complete this form. The information supplied will be used to inform you of the progress of your gift and will also assist the Museum Team in assessing the object(s)' value to the collection.**

**After completion by the Museum Team, a photocopy will be taken of this form for your record and the original will be kept by the Museum.**